



Toward Seaports Club (SCIO)
Charity Number: SC045012

Application for Use of Clubhouse

At the discretion of the Board of Trustees of Toward Seaports Club (SCIO) the Clubhouse may be let for use by other community groups, businesses and individuals. All such lets must be applied and paid for in advance using the form below and all lessees must agree to the T&Cs below.

Lets are granted purely at the discretion of the Board of Trustees and their decision is final.

The current charge for lets is indicated on the club website.

Application Form – please print

Applicant’s name

Address

Telephone number email address

Name of organisation (if applicable).....

Purpose of Let

Date(s) and Time(s) requested

.....

I have read and understood the Terms and conditions of this let and agree to be bound by them.

Signed Date

Print name

Terms and Conditions

The person hiring the clubhouse (lessee) is responsible for good order and safe use of the clubhouse

All lets must comply with all relevant legislation.

After a let has been approved all lets must be paid for in advance.

The lessee is responsible for any damage caused during the let.

The clubhouse must be left in a clean, tidy condition and rubbish removed from site.

For Club insurance purposes, supervision by a full member of TSC must be arranged for the duration of the let.

Nominated supervising club member**:

**If unable to nominate a club member, please tick here:

This completed form should be emailed, at least 7 days prior to requested date to: secretarytowardsc@gmail.com

All data recorded will be kept and managed in accordance with the club’s Privacy Policy